

Tim O'Neill 7A  
(Assignment) Layout Parameters  
(Title) Example  
October 17, 2014

The classroom layout parameters are always the same unless indicated otherwise. We will use 1" borders, single-space the titles and double-space the body. We will use only size 12pt and only Verdana type style. We will indent the first paragraph five spaces. The order of the titles will be; name, assignment, the title you decide to give your paper, then the date.